



This policy belongs to

**Tibberton CE Primary School and
St Lawrence CE Primary School
Federation**

Alternative Provision Policy

**Revised: Spring Term 2023
Consultation with Staff & Governors
and adoption of policy: Spring Term 2023
Review Date: Spring Term 2024**

Alternative Provision Policy

Alternative provision is an educational provision for students who are unable to access full-time mainstream education for a number of reasons, or who are unsuited to the mainstream provision on offer.

Vision

Tibberton and St Lawrence CE Primary schools recognise that there is a need to ensure that our curriculum is inclusive and accessible, providing the opportunities to succeed. Moreover, we recognise the need to offer the type of provision that allows students to achieve their potential. We do, however, also recognise that our school could not be the right place for a child to flourish. In this situation, we would work with local providers to offer an alternative provision.

“Every child deserves an excellent education and the chance to fulfil their potential whatever their background and needs. Children in alternative provision deserve these opportunities too.” (Creating opportunity for all, DfE, 2018)

The ambition is always to support the student towards successfully engaging with a full-time mainstream education.

Objectives

The objectives of the policy are:

- To outline the reasons why students might be offered an alternative provision
- To ensure that alternative provision is offered to suitable students in a consistent way
- To provide guidance on the referral process
- To ensure suitable procedures are in place relating to attendance and the safeguarding of students
- To outline the monitoring of students' progress, behaviour and welfare
- To guide staff and support staff with the identification, support and monitoring of students accessing an alternative provision
- To highlight the end goals/purpose of alternative provision at Tibberton and St Lawrence.

Reasons for Alternative Provision

There are a variety of reasons why a student is referred to an alternative provision. Some of these may be:

- A serious behavioural event that would normally result in an extended exclusion or permanent exclusion
- Continued poor behaviour that fails to meet our standards and that has not improved with the supportive pastoral process put in place
- Students needs are not being met through the mainstream curriculum on offer.
- An unidentified or emerging need may result in a student needing additional support in a supportive learning environment. This may result in a student being placed on the SEND register of need.
- Students who have a diagnosed health issue (mental health and physical) may need to be supported to access a mainstream curriculum.

Referral Process

- The school will use the DfE published statutory guidance Alternative Provision: Statutory guidance for local authorities (January 2013) as a basis for commissioning provisions.
- The school will liaise fully with the Local Authority allocated Education Inclusion Officer when a student is to be referred to an alternative provision.
- The school will only commission Alternative Provision from the Local Authority Directory of Alternative Provision.
- Students will remain on roll at Tibberton or St Lawrence school. It is not expected that students will be permanently excluded or transferred to a different provider unless they have an EHCP and it is agreed by parents and school that an alternative education provider would be better able to support the child.
- Year group teams will liaise with the AP Lead and SENDCo, where appropriate, about the continuing interventions for students. A collective view will be taken when alternative provision is offered. This will include consultation with the safeguarding lead. The senior leadership will sanction this offer.
- Parents / carers will be fully informed at all stages of the transition to an alternative provision.
- Targets will be set and regularly reviewed

Attendance and Safeguarding

Where we place a pupil with an alternative provision provider, we continue to be responsible for the safeguarding of that pupil. We will undertake checks to be satisfied the provider meets the needs of the pupil.

We will obtain written confirmation from the AP provider that appropriate safeguarding checks have been carried out on individuals working at the establishment.

- Those students accessing an alternative provision shall be placed in the vulnerable student attendance list. This will ensure first day absence calls to be made and raise awareness of those students' absence. If a student is absent, the AP provider will contact the school so that the absence and reason for it can be recorded on our system, and also that this absence can be monitored.
- Home visits, where absences are unexplained, to confirm that the absent child is home when parents/carers or guardians are not responding to phone calls/text messages/emails.

Academic Progress

At the start of the placement with the AP, a detailed handover will take place. Relevant data, pupil behaviours and interventions (successful or not) will be shared along with aims for the placement.

During the placement with the AP, the pupil will be visited by the Executive Head or Head of School to ensure that contact is maintained and for staff to be able to report on the appropriateness of the placement. Regular communication between the AP provider and the school will take place to ensure the aims of the placement are met.

Alternative Provision Checklist

Safeguarding element	Response	Any further action
The Provision is on the T&W AP list		
A formal agreement from the parent has been recorded		
Ofsted judged safeguarding to be at least Good in the most recent inspection		
The Alternative Provision is registered with Ofsted		
Results of the AP's most recent Safeguarding Audit are available		
Date of most recent safeguarding training for AP staff		
T&W provision, OR is registered as an independent school and not operating illegally		
Safeguarding policies and procedures are in place: Child Protection & Safeguarding Safer Recruitment Single Central Record Attendance Policy and procedures Code of Conduct Behaviour Policy Date Protection policy and procedures Equality Information and Objectives Procedures for Dealing with Allegations of Abuse Against Staff Complaints Procedure		
Health and Safety policies and procedures are in place: Insurance certificates Core risk assessments Health and safety policy		

Quality of Provision

The Alternative Provision must meet the educational and SEMH needs of pupils through having an individual education plan for each pupil. Teaching and learning must be of a high standard with assessment of learning and progress tracking in place. Tracking and reporting on progress should be embedded and robust alongside a broad and balanced curriculum offer. Resources and teaching materials should be of a good quality and the premises fit for purpose.

Induction, Communication and Information Sharing

What are the AP's induction arrangements?

Does the AP offer any visits or taster sessions?

What is the communication process regarding attendance, safeguarding, progress, visits, and parents?

When will pupil progress be monitored?

When will outcomes be monitored?

When is the quality of the provision monitored?

How does the AP decide whether a pupil is ready to be reintegrated into mainstream school?

How does the AP reintegrate pupils back into mainstream education?