

- Schools must ensure that this and all their risk assessment reflects the local setting and context of the school.
- Staff and unions must be consulted with regard to this risk assessment and any changes to existing COVID 19 risk assessments.
- The document advises of amendments that need to added/considered to existing school risk assessments, it is not exhaustive and some of the controls will be dynamic. This is issued to schools as a template to assist in the production of a full comprehensive document that covers the particular circumstance of the setting – **as such, the risks and risk controls should be deleted/ amended/ added-to to reflect the school.**
- This should be viewed alongside relevant advice and guidance from the Department of Education and reflect any additional subsequent guidance issued to schools.
- When implemented in line with a revised risk assessment, these measures create an inherently safer environment for children and staff where the risk of transmission of infection is substantially reduced.
- Implementing the system of controls, creates a safer environment for pupils and staff where the risk of transmission of infection is substantially reduced. The way to control this virus is the same, even with the current new variants.
- [https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/964351/Schools\\_coronavirus\\_operational\\_guidance.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/964351/Schools_coronavirus_operational_guidance.pdf)



## Coronavirus (COVID-19): Amendments to School Risk Assessments from 19<sup>th</sup> April 2021

<b>Key:</b>	
Level of risk prior to control	Identifies the risk before any steps to reduce the risk have been taken
Risk Description:	Outlines the area of concern. This list is not exhaustive, and schools should add/amend/delete where appropriate e.g. risks for pupils with complex needs.
Risk Controls:	The measures that will be taken to minimise the risk. These are generic and should be adapted for the school context.
Impact:	Could be L/M/H or numeric, depending on what is used in the school setting.
Likelihood:	Could be L/M/H or numeric, depending on what is used in the school setting. <b>NB IF IMPACT AND LIKELIHOOD ARE BOTH HIGH, THEN THE ACTIVITY SHOULD BE STOPPED UNTIL ADDITIONAL CONTROL MEASURES ARE PUT IN PLACE.</b>
Responsible person:	The identified staff member(s) responsible for implementing the risk controls Head Teacher Sign ...R. Nash..... Date ...2.9.2021..... Head of School sign ... C. Battrick..... Date ..... Chair of Governors sign ...P. Evans.....Date .....
Completion Date:	The date by which required plans for controls will be in place.. <b>6.9.2021</b>



### Rapid COVID-19 testing

	Where	When
Staff in primary schools	At home	Twice weekly
Students in secondary schools and colleges	Initial 3 tests at school or college, then at home	
Staff in secondary schools and colleges	At home	
Staff in special schools and alternative provision	At home	
Staff and students in university	At university	
Nursery staff (school-based and maintained)	At home	Twice weekly from late March
Nursery staff (private and independent)	At home	

System of Controls - **Prevention**

**Prevention You must always:**

- 1) Minimise contact with individuals who are required to self-isolate by ensuring they do not attend the school- track and trace now not schools' responsibility but schools should ask parents to keep informed of anyone testing positive.
- 2) Ensure face coverings are used in recommended circumstances by Health Protection Team (common areas, high traffic areas, communal areas)
- 3) Ensure everyone is advised to clean their hands thoroughly and more often than usual.
- 4) Ensure good respiratory hygiene for everyone by promoting the 'catch it, bin it, kill it' approach.
- 5) Maintain enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents.

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All staff

6.9.21

All staff have a responsibility to understand and follow the procedures in place.

		<p>6) Keep occupied spaces well ventilated.</p> <p><b>In specific circumstances:</b></p> <p>7) Ensure staff are aware of the outbreak management plan and that this is kept up to date.</p> <p>8) Ensure individuals wear the appropriate personal protective equipment (PPE) where necessary.</p> <p>9) Promote and engage in asymptomatic testing, where available</p>					
System of Control - Responsive		<p><b>Response to any infection</b></p> <p>10) Promote and engage with the NHS Test and Trace process- following HPT advice this is not now managed by schools. Manager to advise Health Protection hub via email of positive cases.</p> <p>11) Manage confirmed cases of coronavirus (COVID-19) amongst the school community. Manager to advise Health Protection hub via email of positive staff.</p> <p>12) Contain any outbreak by following local health protection team advice.</p>	L	L	RN, CB	6.9.21	
Poor hygiene practice – specific - spread of potential infection at the start of the school day.		<p>Government position is that measures can all be relaxed now.</p> <ul style="list-style-type: none"> <li>Staggered start times are changed from last academic year, but there is a window for arrival with registers closing at 9am. Reminders will be sent to parents via letter, newsletter and website.</li> <li>Review start times to reflect local infection rates.</li> </ul>	L	L	RN, CB	6.9.21	

<p>Poor hygiene practice – <b>specific - end of the school day.</b></p>		<p>Staggered end times are no longer required, but parents will be given some flexibility in collecting siblings from different exit points. Reminders will be sent to parents via letter, newsletter and website. Review staggered end times in line with local infection rates.</p>	<p><b>L</b></p>	<p><b>L</b></p>	<p><b>RN, CB</b></p>	<p><b>6.9.21</b></p>	
<p>Use of equipment</p>		<p>Classroom based resources, such as books and games, can be used and shared. These should still be cleaned regularly, along with all frequently touched surfaces. Ensure good handwashing procedures in place.</p> <p>You will need to assess the ability to clean equipment used in the delivery of therapies, for example, physiotherapy equipment or sensory equipment. Determine whether this equipment can withstand cleaning and disinfecting between each use before it is put back into general use. Outdoor playground equipment should be more frequently cleaned than normal. This also applies to resources used inside and outside. Review these procedures in line with LA advice and local infection rates.</p> <p>Pupils should limit the amount of equipment they bring into school each day, including essentials such as:</p> <ul style="list-style-type: none"> <li>• Lunch boxes</li> <li>• Hats and coats</li> </ul> <p>A reminder of this to be sent via ParentMail letter.</p>	<p><b>M</b></p>	<p><b>M</b></p>	<p><b>RN, CB</b></p>	<p><b>6.9.21</b></p>	<p><b>Review regularly</b></p>
<p>Face coverings</p>		<ul style="list-style-type: none"> <li>• Current guidance is that face coverings are not required. However, staff/ parents/ visitors who wish to wear a face covering will not be prevented.</li> <li>• Member of staff previously classed as CEV will make personal decision on wearing a mask/ visor.</li> </ul>	<p><b>L</b></p>	<p><b>L</b></p>	<p><b>RN, CB</b></p>	<p><b>6.9.21</b></p>	

		<p>Children in primary school do not need to wear a face covering.</p> <p>As with all measures, we will keep it under review and update following guidance at that point.</p> <p>When a face covering becomes damp, it should not be worn, and the face covering should be replaced carefully</p> <p>Ensure there are sufficient waste bins located around the school for disposal of face masks and face covers.</p>					
A pupil is tested and has a confirmed case of coronavirus.		<p>In line with government advice:</p> <ul style="list-style-type: none"> <li>Follow guidance from the Test and Trace team in the Health Protection Hub</li> <li>Isolate the pupil until advice is received</li> </ul>	<b>M</b>	<b>M</b>	<b>RN, CB</b>	<b>6.9.21</b>	
Pupil movement between lesson, at breaktime and lunchtime increases the risk of infection.		<p>Avoid creating busy corridors, entrances and exits by;</p> <ul style="list-style-type: none"> <li>Staggered start and finish times</li> <li>Staggered break and lunch times</li> </ul> <p>The school hall will be used at lunchtime. Space will be maintained between children where possible but children will be seated facing one another as bubbles are no longer in place.</p>	<b>L</b>	<b>L</b>	<b>RN, CB</b>	<b>6.9.21</b>	Pupils reminded of necessity of good hygiene.
Ventilation		<p><b>Keeping occupied spaces well ventilated</b></p> <p>Once the school is in operation, it is important to ensure it is well ventilated and a comfortable teaching environment is maintained.</p> <p>This can be achieved by a variety of measures including:</p>	<b>L</b>	<b>L</b>	<b>RN, CB</b>	<b>6.9.21</b>	

		<ul style="list-style-type: none"> <li>• Mechanical ventilation systems, should be adjusted to increase the ventilation rate. Check that normal operation meets current guidance and that only fresh outside air is circulated</li> <li>• Natural ventilation – opening windows (in cooler weather windows should be opened just enough to provide constant background ventilation and opened fully during breaks to purge the air space. Opening internal doors can also assist with creating a throughput of air</li> </ul> <p>The Health and Safety Executive guidance on air conditioning and ventilation during the coronavirus outbreak  <a href="https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation.htm">https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation.htm</a></p> <p>And</p> <p>CIBSE - <a href="#">CIBSE - Coronavirus COVID 19</a></p> <p>Provide more information</p> <p>See further information in T&amp;W Ventilation guidance</p>					
Breakfast club/After school provisions		<p>From 8 March, all before and after-school educational activities and wraparound childcare for pupils has been permitted. All non-educational activities are now permitted. The provision of clubs will be kept under review and possibly commence two weeks after return to school once the impact of return can be seen.</p> <p>From 19.4.21 Music lessons will commence- see separate risk assessment.</p>	L	L	RN, CB	6.9.21	Review provision of clubs in line with LA and DfE advice changes, and in recognition of local infection rates.

<p>Cleaning is not sufficiently comprehensive.</p>		<p>Effective cleaning, including cleaning frequently touched surfaces often using standard products, such as detergents and bleach, is in place.</p> <p>Points to consider and implement:</p> <ul style="list-style-type: none"> <li>• putting in place a cleaning schedule that ensures cleaning is generally enhanced</li> <li>• Allow time for cleaning surfaces in dining hall</li> <li>• frequently touched surfaces being cleaned more often than normal</li> <li>• different groups don't need to be allocated their own toilet blocks, but toilets will need to be cleaned regularly and pupils must be encouraged to clean their hands thoroughly after using the toilet</li> <li>• encourage and remind pupils to wash hands thoroughly after using the toilet</li> <li>• remind pupils to wash hands on arrival and at break/ lunch times</li> </ul> <p>The cleaning products used comply with current H&amp;S guidance, staff know the contact time of the products and ensure the products are appropriate for the task.</p> <p>Review any equipment that is frequently used and how it is cleaned after use- liaise with cleaning services in LA.</p>	L	L	RN, CB	6.9.21	<p><b>Cleaning products were reviewed previously to ensure compliant.</b></p> <p><b>Review stocks.</b></p> <p><b>Liaise with cleaning &amp; caretaking services re their policy.</b></p>
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